

## **St. James Board of Education**

### **Meeting Minutes**

**November 18, 2019**

**Members Present:** Kelly Gruenhagen, Mark Luchsinger, Bev Miller, Kelly Salmela, Pastor Loder, Michael Sparkman, Stacey Sparkman and Mary Nikko

**Opening Devotions:** Mark Luchsinger

**Approval of Agenda:** Motion by Bev Miller. 2<sup>nd</sup> by Mark Luchsinger

**Approval of October minutes:** Motion by Mark Luchsinger. 2<sup>nd</sup> by Bev Miller

**Unfinished business:** Hot lunch audit will be looked at by Chris Koosman

#### **Reports:**

**-PTL:** See report given by Kelly Salmela

**-Athletics report:** 7<sup>th</sup> and 8th grade boys basketball started practice and the Coaches will be Mark Stueven and Andy Koosman

**-Childcare Budget:** report given by Stacey Sparkman.

**-School Budget:** Report provided

**-Administrative Report:** Report given by Pastor Loder. Lee Huebner gave report on teachers and is recommended to return in the spring for another observation. Observation also given the school is performing 5 lock down drills and 5 fire drills and there are door issues.

#### **Discussion Items:**

-Further discussion for substitute list

-Michael Sparkman becoming school board member and will be bringing it forth to the leadership council for approval.

**Action items:** Emphasis towards looking at door issues in school.

**Motion to Adjourn:** Exit Bev Miller and 2<sup>nd</sup> by Mark Luchsinger

Respectfully submitted,

Mark Luchsinger